

AR
FLIPPIN ELEMENTARY SCHOOL
209 ALFORD STREET
FLIPPIN AR 72634
870-453-8860

School Parent Involvement Policy

**This form was adapted from, *A Toolkit for Title I Parent Involvement.*
Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement.* Austin, TX: SEDL.**

Hint

District
Flippin School District

School Improvement Status
Needs Improvement-Literacy and Math

Grade Levels
K-5

Parent Involvement Coordinator
Petra E. Pershall

Are you Title I Schoolwide?
 Yes
 No
 N/A

Percent of free and reduced lunch
72.5% (as of September 11, 2013)

Parent Involvement Committee Members
(Select "Repeat" to open more entry fields to add additional team members)

Enter committee members

First Name
Tracie

Last Name
Luttrell

Position
Flippin Elementary Principal

Enter committee members

First Name
Ronna

Last Name
Fulton

Position
Flippin Elementary Parent Involvement Facilitator

Enter committee members

First Name
Rhonda

Last Name
Wagoner

Position
Flippin Elementary Teacher

Enter committee members

First Name

Andrea

Last Name

Benedict

Position

Flippin Elementary Teacher

Enter committee members

First Name

Amanda

Last Name

Schroeder

Position

Flippin Elementary Parent

Enter committee members

First Name

Telicia

Last Name

Wade

Position

Flippin Elementary Parent

1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

- The school will distribute a monthly newsletter to parents that is developed with participation of the parent-school organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and upcoming events. Diane Duckworth 453-8860
- The school will provide an Alert Broadcast system to inform parents of meetings and important announcements. Dustin Johnson 453-2270
- The school will provide a Web site where parents can access their child's grades along with general information about the school and district. Dustin Johnson/Linda Lane 453-2270
- The school will provide to parents a variety of reports and/or report cards every four weeks with information regarding their child's academic progress and upcoming events. Tracie Luttrell/Sherry Rainbolt 453-88601. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.
A quarterly parent newsletter will be distributed that addresses questions parents and highlights character ed and other social areas. Sherry Rainbolt 453-8860
Continue Parent Surveys to determine parent needs and how the school can address the needs. Tracie Luttrell/Sherry Rainbolt 453-8860 Teachers will provide pictures for the school's facebook page of classroom activities for parents to see their child in the school setting. Amy Lynch and Tracie Luttrell 453-8860

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

- The school will hold an orientation for parents at each grade level to inform them about the schools expectations at each grade level and ways they can help. Individual teachers, Tracie Luttrell, Sherry Rainbolt 453-8860 August 2014
- Two Parent Teacher Conferences will be scheduled annually September 24, 2015 from 1 to 7 p.m. and February 4, 2016 from 1 to 7 p.m.
- Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's progress and an explanation of the interventions each teacher is using to assist the child in reaching achievement goals. Individual teachers 453-8860
- The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:
 - Library assistant
 - Reading buddy
 - Teacher assistant
 - Tutor
 - Book Fair helpers
 - Awards day presentation
 - Field day volunteers
 - Orientation presentations

- Parent-school organization
- Red Ribbon week
- Choir concerts
- Various committees

In order to participate in the various scheduled activities, parents will be invited by the sponsoring teacher at an appropriate date prior to the event. If parents have questions, they can contact the Flippin Elementary office at 453-8860 and leave a message with the secretary. The sponsoring teacher will get in touch with the parent as a follow up.

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

- STATE REQUIREMENT – Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education (Parent Kit). Tracie Luttrell 453-8860
- STATE REQUIREMENT (Staff Development) The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. Tracie Luttrell 453-8860
STATE REQUIREMENT: Parents who volunteer as trainers for other parents will receive the mandated training as required by the Arkansas Department of Education. Flippin Elementary teachers will provide one-on-one training for volunteers. Tracie Luttrell 453-8860

4. How will your school work with parents to create a School-Parent-Compact?

- School staff, parents, and students have developed a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. Petra Pershall 453-2270

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

- The school will involve parents on school improvement planning committees. Tracie Luttrell 453-8860
- STATE REQUIREMENT – To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. Tracie Luttrell 453-8860
- STATE REQUIREMENT - The school shall allow the formation of a Parent Teacher Association or organization (if parents are interested) that will foster parental and community involvement within the school. Tracie Luttrell/Ronna Fulton 453-8860

6. How will your school provide resources for parents?

- STATE REQUIREMENT - The school will distribute Informational packets via the handbook each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...). Tracie Luttrell 453-8860
- STATE REQUIREMENT - To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review. Suzie Rook 453-8860
- The District Parent Center has a variety of resources for parents and is available upon request. Tracie Luttrell/Petra Pershall 453-8860
- STATE REQUIREMENT – Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. Petra Pershall 453-2270
- STATE REQUIREMENT – The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator. Ronna Fulton, Elementary School Parent Facilitator 453-8860

7. How will your school engage parents in the evaluation of your parental involvement efforts?

- The school will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation completed by teachers, parents and school staff. Petra Pershall 453-2270

8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?

- STATE REQUIREMENT – Sponsor seminars to inform the parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities. (NA to elementary) Shelena Smith, FHS Counselor 453-2233

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

- The Title I, Part A School Annual Title I meeting will be conducted during the first nine (9) weeks of each school year. This meeting will be scheduled at a time which is convenient for the majority of school district parents. Petra Pershall 453-2270

****After completion of this form, the school should print and submit to district for review and approval. Once approved, the school is required to post their School Parent Plan on their website.***